BOARD JUTOGH HELD ON 22.09.2015 AT 1330 HRS. IN THE OFFICE OF THE CANTONMENT BOARD JUTOGH.

MEI. IBER PRESENT

22. OATH OF ALLEGIANCE

To take oath of the allegiance by Brig. J. K. S. Virk, SM, President of Cantt. Board Jutogh before taking his seat in the Board.

22. RESOLUTION

Brig. J. K. S. Virk, SM, took the oath of allegiance to the Constitution of India as per Section 17 of the Cantonments Act, 2006 before taking his seat as the President of Cantonment Board Jutogh.

23. TA/DA CLAIMS OF ELECTED MEMBERS OF JUTOGH CANTONMENT FOR ATTENDING ORINTENTATION PROGRAMME AT DELHI (16.06.2015 TO 17.06.2015).

Reference Dte. General Defence Estates Raksha Sampada Bhawan, Ulaanbaatar Delhi Cantt. D.O. No.76/38/Orientation Course/Ems/CBs/C/DE dated 18.05.2015 and this office letter No.CBJ/67/94 dated 08.06.2015.

To consider the applications dated 08.07.2015 received from Vice President Sh. Karunjeet Singh and Smt. Sarika Mittal, Elected member Cantonment Board Jutogh regarding payment of their TA/DA claims for attending the Orientation program at Delhi.

TA/DA claims received from both the members amount to Rs.29800/- each, which is much higher than their entitlement as per applicable guidelines. As per their entitlement, payment of Rs.13184/- to each member has been proposed by the Accountant, Cantt. Board Jutogh, alongwith justification.

All the relevant papers including office report are placed on the table for the consideration of the board.

RESOLUTION

23. The Board considered, discussed and approved the payment of Rs.13184/- to each elected member as TA/DA claim for the subject purpose. In addition each elected member be also paid the amount arrived at as per the ordinary rates of DA for food charges, as per rules. Further, after hearing the views of elected members and after detailed discussion, the Board resolved that

in order to determine whether the members can be paid the additional amount, necessary guidelines/ clarification be sought separately from the Dte. DE, WC, Chandigarh to determine as to whether the additional payment can be made to them or not. However, in the mean time, the payment as resolved above, be made to both the members.

24 ENGAGEMENT OF JUNIOR ENGINEER SH. DAYANAND DHARIK ON CONTRACT BASIS :-

Reference CBR No. 02 dated 24.04.2015

To consider the application dated 10.09.2015 received from Sh. Dayanand Dhraik S/o Sh. Parma Nand Dhraik, village Khalti, P.O Sarahan Bushahr, Tehsil Rampur Bushahr, Distt Shimla H.P 172102, JE (Civil), engaged on contract basis by the Cantt. Board Jutogh for extension of his engagement for suitable period.

In this connection it is for the appraisal of the Board that Sh. Dayanand Dhraik, JE(Civil) was engaged first time vide this office letter No.CBJ/81-E/221 dated 06.09.2014 and he joined his duty in this office on contract basis on 17.09.2014 for the period of 06 months on honorarium basis of Rs 14500/- per month. His above period of 06 months expired on 16.03.2015. He further applied on 02.03.2015 to extend his contract for suitable period. His application was referred to the Board vide circular agenda item No.1 dated 20.03.2015. The board resolved to engage him on contract basis under the same terms and conditions for a period of 06 months w.e.f 23.03.2015 to 22.09.2015 by executing fresh agreement. Now his period of contract expires on 21.09.2015 and he again applied (vide his application dated 10.09.2014) to extend the contract for suitable period.

It is pertinent to mention here that technical supervision of Junior Engineer (Civil) is required for proper execution of the maintenance works of the Cantt Board. Junior Engineer (Civil) also has to deal with land cases such as, encroachment, unauthorized construction, mutation, renewal of leases etc and presence of JE is required for the same. In the circumstances explained above, the Board may consider further action in the matter.

In this connection all relevant papers are placed on the table.

RESOLUTION.

24. The Board considered and discussed the matter in detail. The Board resolved that engagement of Junior Engineer (Civil) be done through outsourcing, once the outsourcing tender is approved by the Board and necessary steps like execution of agreement etc. have been finalized. Further, the Board resolved that for the mean time, the contract of Sh. Dayanand Dhraik S/o Sh. Parma Nand Dhraik, village Khalti, P.O Sarahan Bushahr, Tehsil Rampur Bushahr, Distt Shimla H.P 172102 as Junior Engineer (Civil) purely on contract basis on monthly honorarium of Rs.14500/- and on same terms and conditions of previous contract, be extended for further period of 03 months w.e.f 28.09.2015 to 27.12.2015 under the provision of Section 126 of Cantt. Act, 2006, by which time the process of engagement of Junior Engineer (civil) through outsourcing be completed.

The Board further resolved that fresh agreement be executed with Sh. Dayanand Dhraik for the period of contract and CEO is authorized to incur the expenditure.

Further, after discussion with the PCB the following committee is constituted for the selection/screening of shortlisted candidates the names of which will be provided in due course by the Board approved outsourcing contractor:

- 1. Army officer (Presiding officer of committee), which will be finalized later through PCB note sheet.
- 2. Rep. of Garrison Engineer, MES, Jutogh.
- 3. Sh. Karunjeet Singh, Vice President, Cantt. Board Jutogh.

25. <u>PROMOTION FOR THE POST OF OFFICE SUPERINTENDENT-CUM-ACCOUNTANT.</u>

Reference CBR NO.15 dated 12.08.2015.

To consider the application dated 10/09/2015 received from Sh. Sushil Kumar, Jr. Assistant and Officiating Office Superintendent-cum-Accountant, Cantt. Board Jutogh, for promotion to the post of OS-cum-Accountant.

Due to the demise of Sh. B.S. Banyal, Sanitary Inspector-cum-Food Inspector, on 15.07.2015, the post of Office superintendent-cum-Accountant, which was being officiated by Late Sh. B.S. Banyal has fallen vacant since 15.07.2015 and is now being officiated by Sh. Sushil Kumar. The post of Office Superintendent-cum-Accountant is a supervisory post and is declared as promotional post under rule 5B (5) of CSFR 1937 by the G.O.I., Min. of Defence (ML&C Dte) letter No.25/83/C/73 dated 04.12.1976 (amended) to be filled up from amongst the clerks. At present following clerks are working in this office:-

Sr. No.	Name & Designation	Date of appointment.		
1.	Sh. Sushil Kumar, Jr. Assistant, Cantt. Board Jutogh	02.05.2005.		
2.	Sh. Dheeraj Sharma, Clerk, Cantt. Board Jutogh	28.03.2013.		

Sh. Sushil Kumar is senior most clerk in the line of promotion and is eligible for the said post.

The board may consider the promotion of Sh. Sushil Kumar, Jr. Assistant to the post of Office superintendent-cum-Accountant.

All the relevant papers are placed on the table for the consideration of the board.

RESOLUTION.

25. Considered. The Board resolved to promote Sh. Sushil Kumar, Jr. Assistant to the post of Office superintendent-cum-Accountant Cantt. Board Jutogh in the Pay scale of 10300-34800 + GP 3800 (applicable/amended from time to time) w.e.f. 16.07.2015, being the senior most clerk in the office of CB Jutogh.

26. PURCHASE OF PROJECTOR WITH DISPLAY SCREEN:-

To consider the purchase of projector and wall mount display screen for Cantt. Board Middle School, Jutogh. For these, quotations were called vide this office letter No.CBJ/50/Misc/xxx dated 12.08.2015. The Comparative statement alongwith original quotations are put on the table for the consideration of the Board.

The Budget provisions exist under relevant Budget Head.

RESOLUTION.

26. Considered and Approved the lowest rates quoted by HIMTECH IMAGE SOLUTION B.C.S New Shimla-09 (Authorized Dealer of DGS&D Rate Contract) for the purchase of Projector at DGS&D Rates and the lowest rates quoted by HIMTECH IMAGE SOLUTION B.C.S New Shimla-09, for the purchase and installation of Wall mount display screen. CEO is authorized to incur the expenditure.

27. TERM CONTRACT FOR THE F/Y 2015-2016 FOR THE MAINTENANCE AND REPAIR OF CANTT FUND PROPERTIES.

Ref.:-E-Tender Notice No.CBJ/110/2015-2016/140 dated 02-07-2015 published through http://eprocure.gov.in, Cantt. Board website www.cbjutogh.org on 02.07.2015 and in newspaper 'The Tribune' 'Amar Ujala' on 06.07.2015.

To consider tenders received from various contractors online (i.e. through http://eprocure.gov.in) upto 27.07.2015 in response to this office e-Tender Notice and public advertisement under reference for the annual maintenance and repairs of Cantt Fund properties as per details given below during the year 2015-2016:

SI No.	Name of firm/contractor	JOB No. 1 Maintenance and repairs of Cantt. Fund Buildings works.	JOB No. 2 Water Supply works	JOB No. 3 Misc. Public improvement.	JOB No. 4 Maintenance and repair of drains, Maintenance and repairs of roads/paths, retaining walls
1.	Sh. Nand Kishore Prasad S/O Sh. Bhola Parsad r/o Brij Mohan Building, Toto, Tehsil & Distt Shimla	66% above MES SSR,2010.		67% above MES SSR,2010.	etc.
2.	Sh. Satish Shyam Surya, s/o Sh. Maineger Choudhary, Ramdhan Building, Totu-Shimla- 11(H,P)	73% above MES SSR, 2010	No, tender received	72% above MES SSR,2010.	No, tender received
3.	Sh. Durendra Kumar Gkupta s/o Sh. Rama Shankar Gupta, Vill- Sangti, Tehsil &Distt. Shimla (H.P)	71% above MES SSR, 2010		70% above MES SSR,2010.	i

This office asked for reasonability of rates quoted by the contractor as shown above from the Garrison Engineer, (MES) Jutogh Cantt. vide this office letter No. CBJ/110/2015-16/TC/179 dated 05.08.2015, letter No. CBJ/110/2015-16/223 dated 01.09.2015, letter No. CBJ/110/2015-16/248 dated 09.09.2015 and letter No. CBJ/110/2015-16/269 dated 18.09.2015. Despite repeated reminders to GE, Jutogh regarding reasonability of rates, the same has not yet been received by this office.

In this connection all relevant documents including the tender, the bids received, the office report, the lowest rates quoted by above mentioned contractors alongwith comparative statement of rates are placed on the table.

The Board may consider further action in the matter.

RESOLUTION.

27. The Board approved the tender documents and the procedure followed for calling and opening of these tenders. Regarding reasonability of rates, the PCB stated that the matter will be resolved through a direct discussion with the GE, MES Jutogh, to enable the Board to accept/reject the tender in best interest of the Board.

28. <u>TERM CONTRACT FOR THE F/Y 2015-2016 FOR THE MAINTENANCE AND REPAIR OF CANTT FUND PROPERTIES.</u>

Ref.: Re-Tender Notice No. CBJ/110/2015-2016/165 dated 30-07-2015(02nd Call) and re- Tender Notice No.CBJ/110/2015-2016/225 dated 01-09-2015(03rd Call) published through http://eprocure.gov.in, Cantt. Board website www.cbjutogh.org on 02.09.2015 and in newspaper 'The Tribune' & 'Amar Ujala' on 03.09.2015

To consider tenders received from the contractors in the 03rd call online (i.e. through http://eprocure.gov.in) upto 09.09.2015 in response to this office e-Tender Notice and public advertisement under reference for the annual maintenance and repairs of Cantt Fund properties as per detail given below during the year 2015-2016:

SI	Name of firm/contractor	JOB No. 2		JOB No. 4	
No .		Water works	Supply	Maintenance and repair of drains, roads/paths, retaining walls etc.	
1.	M/s. John Vassely, House No. 58/3 Jutogh Shimla-08 (H.P.)	85% above SSR	MES	89% above MES SSR	
2.	Shri. Manish Sharma, Vill- Jaghani, P.O. Bychari, Teh. & Distt. Shimla (H.P.)	83% above SSR	MES	87.9% above MES SSR	

Note: The said tenders have been invited for the third time as no bids were received in the first two calls. In the 3rd call, the above two tenders were received.

The GE, MES, Jutogh, has been written to provide the reasonability of rates for the above vide letter no and letter No. CBJ/110/2015-16/269 dated 09.09.2015, which is awaited.

The comparative statement, tender document and report of Junior Engineer and all relevant documents are placed on the table.

RESOLUTION

28. The Board approved the process followed for calling and opening of tenders. Since, the tenders have been called for third time and only two bids were received, the Board resolved that two bids be accepted for now. For award of tender, the Board decided to wait for reasonability of rates from MES office. The PCB stated that the matter will be resolved through a direct discussion with the GE, MES Jutogh, to enable the Board to accept/reject the tender in best interest of the Board.

29. PROVISION OF COMPUTER LAB IN CANTT. BOARD MIDDLE SCHOOL JUTOGH.

Reference Tender Notice No.CBJ/110/2015-16/126 dated 30.07.2015.

An advertisement for the same was published in local newspaper "Amar Ujala" & " The Tribune" and also pasted on all notice boards alongwith office website.

Tender was opened by tender opening committee on 13.07.2015 at 1200 hours in the office of Cantt. Board Jutogh, and 03 tenders have been received, as follows:-

Si No.	Name of firm/contractor	Repair/construction of computer lab in the existing hall in Cantt. Board Middle School
1.	Sh. Nand Kishore Prasad, S/O Sh. Bhola Parsad r/o Brij Mohan Building, Totu, Tehsil & DisttShimla (H.P.)	So% above MES SSR
2.	Sh. Chander Shakher, S/o Sh. Krishan Chand, r/o Vill. Banoun, P.O Jabri, tehsil- Shimla(nural) Distt Shimla(U.B.)	71% above MES SSR
3.	Sh. Ramesh Kumar Sharma, S/o SH. Hari krishan Sharma. r/o Vill- Jagedhi, P.O. Pahal, tehsil- Sunny, Distt Shimla (H.P.)	75% above MES SSR

This office asked for reasonability of rates quoted by the contractor as shown above from the Garrison Engineer, (MES) Jutogh Cantt. vide this office letter CBJ/110/2015-16/TC-SCHOOL/154 dated 21.07.2015. Despite of repeated reminders to GE, Jutogh regarding reasonability of rates, the same has not yet been received by this office.

In this connection, the lowest rates quoted by above mentioned contractors alongwith comparative statement of rates and all relevant documents are placed on the table.

29. RESOLUTION

The Board approved the tender documents and the procedure followed for calling and opening of these tenders. Regarding reasonability of rates, the PCB stated that the matter will be resolved through a direct discussion with the GE, MES Jutogh, to enable the Board to accept/reject the tender in best interest of the Board.

30. RECONSTITUTIONS OF SMCs.

Reference Circular agenda item No.3 dated 05.08.2015.

A School management Committee was re-constituted by board and members of SMC were asked to elect Vice President among themselves in first meeting of reconstituted SMC. SMC has elected "Smt.

Geeta Thapa" as Vice-President in their first meeting and submitted minutes of meeting to this office on 24.08.2015.

The Board may consider the appointment "Smt. Geeta Thapa" as Vice President of SMC (School Management Committee).

RESOLUTION

30. Considered and approved. The board resolved to appoint "Smt. Geeta Thapa" as Vice President of SMC (School Management Committee).

31. PROVISION FOR CONTRACTUAL SERVICE OF SKILLED/SEMISKILLED/UNSKILLED CLERICAL MENPOWER FOR VARIOUS SERVICES TO CANTONMENT BOARD JUTOGH.

To engage more manpower for efficient working of the Cantt Board, a tender notice bearing No. CBJ/81-E/Skilled-unskilled/Vol-II/188 dated 14.08.2015 for provision for contractual services of skilled/semi-skilled/unskilled manpower for various services to the Cantonment Board, Jutogh was called online through e-procurement panel http://eprocure.gov.in/cppp/ on 17.08.2015 and advertisement was also published in local newspaper "Amar Ujaala" & "The Tribune" on 17.08.2015 and also pasted on all notice boards alongwith office website.

In response of the above tender notice the following three bids were received online (through http://eprocure.gov.in/cppp/):

- M.S. Services Private Limited B.O. Prakash Niwas, Near Woodfiled Boiluganj, Shimla-5, H.P.
 C.O. SCO 1, 1st Floor. HIMUDA Commercial Complex, Sai Road Baddi, Distt. Solan. HO-173205
- 2. New Eagle Services r/o Kamla Bhawan, Kachhi Ghati, Shimla-10
- 3. V. Eagle Security Services, Room No. 12, Third Floor, Modern Apartment Fingask Estate Near Kail Bari, the Mall Shimla

Tender was opened in the office of Cantonment Board Jutogh by tender opening committee in the presence of interested contractors and elected members.

Out of above three tenderers/bidders, 02 Bids were found technically correct and 01 bid (V. Eagl Security Services, Room No. 12, Third Floor, Modern Apartment Fingask Estate Near Kail Bari, the Mall Shimla) was rejected in technical evaluation process for want of required documents (did not score qualifying marks as per evaluation matrix, qualifying marks were 35/70).

M.S. Services Private Limited is a Micro and Small Enterprise (MSE) registered with National Small Industries Corporation Limited (NSIC), and as per guidelines issued by Govt. of India, Min. of Micro Small and Medium Enterprises, Udyog Bhawan, New Delhi letter No. 9(14)/2007-SSI(P)-I dated 08-03-2015, they claimed relaxation in payment of fee for earnest money deposit.

The technical bids of M.S. Services Private Limited and New Eagle Services were accepted.

The rates quoted by Bidder in financial Bid (total cost per person per month) and marks obtained in overall evaluation process are shown as under:

S.No.	Category	Rates of	TOTAL COST PER PERSON PER MONTH			
		minimu m wages per HP state govt.	M.S. Services Private Limited B.O. Prakash Niwas, Near Woodfiled Boiluganj, Shimla-5, H.P. C.O. SCO 1, 1 st Floor. HIMUDA Commercial Complex, Sai Road Baddi , Distt. Solan. HO-173205	New Eagle Services Kamla Bhawan, Kachhi Ghati, Shimla-10	V. Eagle Security Services Room No. 12, Third Floor Modern Apartment Fingask Estate Near Kail Bari, the Mall Shimla.	
1	2	3	4	5		
1.	Safaiwala	6200	8318.68	8394.12	6	
2.	Mazdoor	6200	8318.68	8394.12	Not Eligible for financial	
3.	Multipurpose staff	6200	8318.68	8394.12	Bid (Cover 2) as Bidder is not qualified in Technical	
4.	Plumber	7810	10478.97	10573.89	evaluation process. Scored 25 marks out of 100 ,minimum qualifying	
5.	Mali	6200	8318.68	9204.10	marks were 35.	
6.	Clerk	7810	10478.97	8394.12	-	
7	Compounder	8910	11954.74	10573.89		
8.	Sanitary Inspector	14100	18918.30	12006.18 19089.89		
<u>Matrix</u>	Obtained in E (Out of 100)	valuation	100/100	61.68/100	25/100	
Rank			LI	L2	-Disqualified-	

The Board may consider further action in the matter. The relevant file alongwith tender documents, terms and conditions, evaluation criteria, received tenders, technical and financial bids received, comparative statement, evaluation matrix and office report are placed on the table.

The board approved the lowest rates quoted/highest marks scored in evaluation process by M.S. Services Private Limited B.O. Prakash Niwas, Near Woodfiled Boiluganj, Shimla-5,

Contd....9.

H.P. C.O. SCO 1, 1st Floor. HIMUDA Commercial Complex, Sai Road Baddi, Distt. Solan. HO-173205 for award of outsourcing contract for a period of one year wef 01/10/2015 to 31/09/2016. An agreement be executed with the said firm.

CEO is authorized for further necessary action and expenditure as per relevant Budget provisions.

RESOLUTION:

31. Considered. The Board showed satisfaction on the tender document and the procedure followed for calling and opening of tender and preparation of evaluation matrix.

The board approved the lowest rates quoted/highest marks scored in evaluation process by M.S. Services Private Limited B.O. Prakash Niwas, Near Woodfiled Boiluganj, Shimla-5, H.P. C.O. SCO 1, 1st Floor. HIMUDA Commercial Complex, Sai Road Baddi, Distt. Solan. HO-173205 for award of outsourcing contract for a period of one year w.e.f. 01/10/2015 to 31/09/2016. An agreement be executed with the said firm.

CEO is authorized for further necessary action and expenditure as per relevant Budget provisions.

32. APPOINTMENT OF STANDING COUNCIL OF CANTT BOARD, JUTOGH:

To consider the application dated 17.08.2015 received from Sh. Surinder Steta advocate S/o Sh. B.S. Steta r/o Steta Niwas, Phase-III, BSC, New Shimla. In this application Sh. Surinder Steta has shown interest in being appointed as legal advisor of the Board.

Services of a legal advisor are required for Cantonment board to defend the various court cases of Cantt. Board Jutogh and to seek/obtain legal advice in various matters from time to time.

In this regard, office report and all other documents are placed on the table.

32. <u>RESOLUTION</u>.

Considered. After detailed discussion, the board approved the appointment of Sh. Surinder Steta as Standing Council of Cantt. Board Jutogh for a period of 03 years on retainer fees Rs.4000/- per month (as fixed by the Govt. of India Ministry of Law & Justice Department of Legal Affairs Judicial Section No.27(25)/2011-Judl dated 01st September, 2011 or amended/revised from time to time by the Law Ministry will be applicable) Board further resolved that the necessary agreement may be executed with the advocate Sh. Surinder Steta and CEO is authorized for further necessary actions and to incur expenditure in the matter.

33. INTER SCHOOL FRIENDLY SPORTS MEET

Cantt. Board Jutogh is running a co-educational Middle school with a strength of around 97 students. The elected members are keen that an inter-school friendly sports meet be organized by the Cantt. Board. In this regard meetings have been held between the SMC (School management Committee) and the elected members also. The SMC has also submitted a proposal for the same vide letter No. Nil dated 24.08.2015. Cantt. Board office has also held meetings with elected members, headmaster etc. In these meetings & discussions, the following have been agreed to, in principle.

- 1. Successful conduct of the sports meet will be possible subject to necessary support & assistance by St. HQs Jutogh. e.g., Provision of ground etc. for the sports meet
- 2. Understanding the existing infrastructure and logistic realities, it is agreed that the sports meet will be a day event only. The meet will be held for a maximum of three (03) days, including opening and closing ceremony etc. Further, no events will be held after Sunset. Cantt. Board Jutogh will not be liable to make any travel/stay arrangements for any of the students/ guardian/ guests etc. If required, Stay Arrangements for referees will be done in Old Dispensary.
- 3. Only for the purpose of this sports meet, the Board can issue an advance payment of Rs.75,000/- to the Headmaster, Cantt. Board Middle School Jutogh, which can be recouped as per rules applicable. This is only to facilitate timely preparations for the sports meet. The Purchases /expenses shall be made strictly in accordance with applicable rules. Further, Budget provisions be adhered to.
- 4. For the purpose of effective organization and holding of the sports meet, an organizing committee be formed with SMC, RMO, Vice President, two teachers as members.
- 5. As it is being organized for the first time, the eligibility for participation and attendance for schools other than Cantt. Board Middle School Jutogh, age limit shall be limited 14yrs to 17yrs and maximum participation will be 25 per school or 100 total, whichever is less.

33. RESOLUTION:

Considered, discussed and approved that inter school friendly sports meet be organized by Cantt. Board Jutogh on the broad outlines as given above, subject to the conditions that i) Decision on point 03 is deferred. ii) the organizing committee shall submit a detailed programme for the same. The programme should clearly bring out the names of participating schools, number of students participating, eligibility criteria, schedule of events, budget, areas assigned to different members of organizing committee etc. The programme should be submitted for consideration of the Board.

The organizing committee for the sports meet shall be:

- 1. Sh. Karunjeet Singh, Vice President
- 2. All members of School Management Committee
- 3. Dr. Shailendra Avasthi, Resident Medical Officer, Cantt. Board Jutogh.
- 4. Smt. Sushma Thakur, PTI, CBMS
- 5. Smt. Priyanka Chauhan, JBT, CBMS

Sd/xxx CHIEF EXECUTIVE OFFICER, JUTOGH CANTT.

Sd/xxx PRESIDENT, CANTT. BOARD JUTOGH

- True Copy -

CHIEF EXECUTIVE OFFICER, OLL. JUTOGH CANTT.